

**Pima Pistol Club
Board of Directors
Regular Monthly Meeting Minutes**

The monthly meeting of the Pima Pistol Club, Inc. scheduled for Tuesday, January 9, 2018 at 6:00 PM at Pima Pistol Club, Inc.

- 1) Call to Order by President Brad Louis @ 6:00 PM**
- 2) Pledge of Allegiance to the Flag of the United States of America by BOD and PPC members in attendance**
- 3) Roll Call of the Board to establish a quorum – Steve Caffrey, Secretary**
 - a) Brad Louis, President – Present
 - b) Bill Throne, Vice President – Present
 - c) Steve Caffrey, Secretary – Present
 - d) Chuck Howard, Treasurer – Present
 - e) Robert Esposito, Board Member – Present
 - f) Ray Kondo, Board Member – Present
 - g) Darrell Murray, Board Member – Present
 - h) Randy Myers, Board Member – Present
 - i) TBD Board Member
 - j) A BOD quorum was verified and noted.**
- 4) New BOD members self-introduction and brief bio.**
- 5) Approval of Minutes of preceding meetings**
 - a) November BOD Meeting 11/14/17
 - b) Executive BOD Meeting 12/6/18
 - c) Executive Board Meeting 1/6/18
 - d) Motion to accept reports of preceding meetings made by Brad Louis and seconded by Ray Kondo. BOD approval was unanimous
- 6) Secretary's Report – Steve Caffrey**
 - a) Member Report
 - i) 8 regular members not renewing PPC membership
 - ii) Associate members wishing to upgrade to Regular Members since last meeting
 - (1) Scott Gordon
 - (2) Roger Johnson
 - (3) Brad Pickens
 - (4) Robert Lowe
 - (5) James Tarchine
 - (6) Richard Snyder

- (7) Motion made to accept associate members upgrading to NEW regular members by Brad Louis and seconded by Randy Myers. BOD approval was unanimous**
- iii) 55 Associate members not renewing
 - iv) 96 NEW associate members for BOD approval
 - v) There was BOD and member discussion on membership renewals and a breakdown of members. Steve Caffrey to provide an updated member report for February meeting.
 - vi) Motion made to accept NEW associate members by Robert Esposito, seconded by Bill Throne. All BOD members in favor**
- b) User Agreements
- i) Renewed User Agreements**
 - (1) Pima Pistol Club IDPA
 - (a) Twice monthly local matches and 2018 AZ State IDPA match
 - ii) New User Agreements**
 - (1) Marshall Safe Training
 - (a) Teaching NRA courses
 - (2) Heloderm, LLC
 - (a) Firearm training
 - (3) Suzanne L. Burros LLC
 - (a) Basic firearms instruction & safety
 - (4) Aim Straight AZ
 - (a) NRA Basic Pistol
 - (5) There was discussion on user agreements. It was moved by Ray Kondo and seconded by Brad Louis to accept the user agreements from this meeting but that future user agreements would be ratified only after the user principal appeared before the BOD at a regular monthly meeting. BOD approval was unanimous.**
- c) Steve Bruska passed away on December 27th. Steve was a veteran, a fellow shooter and was always willing to help with matches and at the range. As an example, he volunteered to set up the Steel Challenge matches for the back ranges on the Saturday afternoon before the match. Services for Steve will be Jan 20th at Adair Funeral Home at 8090 North Northern Avenue in Oro Valley at 10 AM. Steve's membership was just renewed before he passed away. Members were encouraged to attend these services if they could. A moment of silence was observed by the BOD and meeting attendees for Steve.
- d) **Motion to refund Steve's membership fee to his family and to send a \$100 flower arrangement to his memorial service was made by Steve Caffrey and seconded by Chuck Howard. 01-03-2018.** Robert Esposito to advise Chuck Howard on how to make out membership refund check. Ellyn Biggs to handle sending the flower arrangement.
- e) **Motion to accept Secretary's report by Brad Louis, seconded by Ray Kondo. BOD approval was unanimous.**
- 7) Treasurer's Report – Chuck Howard**

- a) Monthly Report – January
 - i) Wells Fargo account balance = \$81,745.87
 - ii) Year End Report 2017 delayed with P&L and balance sheet being updated/corrected by bookkeeper.
 - b) We have made payment 4 of 12 payments for the new camera/security system for \$741.90. This was negotiated in 12 payments vs. a lump sum to help guarantee the workmanship and functionality of the camera/alarm system.
 - c) Chuck Howard reiterated no spending approval needed for expenditures less than \$200 but BOD approval needed for expenditures more than \$200. Interpretation is that purchases cannot be “split” into less than \$200 purchases to get around this club bylaw.
 - d) Andy Law, Butch Love and Ellyn Biggs to identify recurring operational expenses and compare to historical expenses and budget amounts and advise recurring expense categories and recommended monthly purchase amounts for budget correlation and to make sure that range operations will remain efficient relative to ongoing range operation expenses.
 - e) For purchases needed beyond \$200, BOD approval can be sought via email.
 - f) Chuck noted that Cash On Hand procedures were in place for cash control. Petty cash box has a log for each transaction and reported weekly. 9 packages of \$100 each are allocated for daily range startup and matches.
 - g) There was discussion on changing combinations for both the office and MPR safes. With the new cameras, the decision was made that this was not necessary.
 - h) Motion to accept Treasurer’s report by Brad Louis, seconded by Ray Kondo. BOD approval was 8 in favor 0 against.**
- 8) Range Operation Report – Randy Myers**
- a) The Conex that was near the blue pistol range was moved to the end of the berm for the Bronco range. Match directors and shooters are asked to use this Conex to help keep the range clean. This movement was done by Andy Law and Butch Love saving the club money by avoiding outside costs.
 - b) The materials that were ordered for the modular shade structures for the Bronco range and the new range NE of the Pit have arrived in Phoenix. Butch love will pick up these materials using his personal vehicle and a trailer. **A motion was made by Randy Myers, seconded by Brad Louis to pay Butch’s wages and mileage for this trip. Board approval was unanimous.** Additional volunteer labor will be needed for assembly of these shade structures.
 - c) The next phase of improvements on the 200-yard rifle range will be to move the location of the storage shed to West of the small range 5 pistol bay. The existing ramada will also be relocated. This will open the width of the 200-yard rifle range for longer range shooters.
 - d) Consideration was requested to use the money from brass recycling to set up as a range improvement fund to purchase shooter amenity items such as picnic tables, chairs, portable shade structures, etc. Decision was that funds from brass recycling would simply be an income item for the club and that shooter amenity items would be purchased as needed following purchasing guidelines.

- e) The precision rimfire rifle match was observed to be using rocks to anchor target stands. This resulted in a bullet fragment flying into our neighbor's property South of range 5. It was decided that Randy Myers and Andy Law would send out a reminder to all match directors that target stands have holes in them to be anchored using spikes and to remember to design shooting stages so that bullet impacts with rocks were less likely and any errant shots would impact dirt berms. Additional spikes will be purchased as necessary.
 - f) The parking area near the blue pistol range was graded and weeds removed. This work will continue during the winter months for other parking areas.
 - g) The range safety rules were updated by Andy Law and Steve Caffrey with input and review by the RSOs. **Motion to print and use revised range safety rules brochure and to post on the web site was made by Brad Louis, seconded by Robert Esposito as part of range operation report approval motion.** Printing will likely be done in house.
 - h) Range 6 structure repairs have been completed using in house personnel except for staining that will be completed.
 - i) An outside light fixture was placed on the RSO building by RSO Earl Schuman.
 - j) Steel tables have been built for range 8 with inset wood tops. These were constructed by Butch Love and Fred Kemp. Thanks for their efforts. Additional tables will be built for the other ranges and the plastic tables will be retired.
 - k) Butch Love and Brad Louis explored used modular classrooms to use for additional classroom/meeting space on the range. Permitting from Pima County is necessary due to PPC being in a flood plain.
 - l) Chip seal of some of the parking area is being quoted by Butch Love and Andy Law.
 - m) New range employees
 - i) Jana Davis - RSO
 - ii) David Wisniewski – RSO (David has suffered heart problems requiring surgery and is facing 6-8 months of recovery.)
 - iii) Mort Palin – RSO (no training necessary since Mort is a returning RSO)
 - n) **Motion to accept Range Operation Report by Brad Louis, seconded by Robert Esposito. BOD approval was unanimous.**
- 9) President's Report – Brad Louis**
- a) Discussion on TBD BOD Member to replace Bill Winn. **Brad Louis moved that Suzy Burros be appointed to fill the BOD vacancy. Seconds were by all other BOD members. BOD approval was unanimous.**
 - b) **Motion to accept President's report made by Steve Caffrey, seconded by Ray Kondo. BOD approval was unanimous.**
- 10) Committee Reports**
- a) **Range Improvement Committee (Brad Louis, Butch Love, Ellyn Biggs)**
 - i) Multiple grants have been applied for:
 - (1) Friends of NRA to make new range NE of The Pit
 - (a) Received phone call saying that PPC would receive a grant but amount is TBD
 - (2) NRA to make new range NE of Pit
 - (a) Received letter that PPC is in final consideration
 - (3) AZ Fish & Game grant to chip seal part of parking lot

- ii) **Motion to establish a standing Range Improvement Committee with Brad Louis as chairperson, Butch Love and Ellyn Biggs as members was made by Brad Louis and seconded by Randy Myers. BOD approval was unanimous.**
- iii) **Motion to accept report of Range Improvement Committee. Motion by Steve Caffrey, seconded by Bill Throne. BOD Approved motion.**
- b) **Motion to establish a standing Bylaws Committee with Bill Throne as chairperson to review and recommend updates to the Pima Pistol Club bylaws was made by Brad Louis and seconded by Ray Kondo. Board approval was unanimous. Bill accepted and will advise additional committee members.**

11) Old Business

- a) AZCC paperwork to update officer, BOD members and statutory agent with AZ Corporation Commission processed. Ellyn Biggs will handle with expedite fee paid per **0101-2018**.
- b) Bookkeeper adjusted salaries per **0102-2018** for new Range Manager & Chief RSO Andy Law and for other employees in accordance with AZ minimum wage laws for all payrolls paid in 2018

12) New Business

- a) Steve Caffrey discussed the current web site and that improvements are needed. Multiple members expressed their similar concerns. **A motion was made by Brad Louis, seconded by Bill Throne that a standing web site committee be appointed.** Chuck Howard volunteered to act as committee chair. Committee members will be Steve Caffrey, Thomas Getchell and Tyler Browne.

13) Member Forum

- a) **Richard Perez** noted that PPC should be paying all employees for all work. He further noted that we should be using licensed contractors for new projects since a state licensed contractor has the skill set needed and has insurance for his workers and for PPC.
- b) **Bill Perkins** thanked PPC for their donation to the **Straight Shooters** last year and for club support. He further noted the club's success at Nationals. Due to multiple students from multiple high schools with multiple school schedules being club members, they cannot all arrive at the same time and many need to travel long distances to attend training sessions. A request was made to allow shooting until 6 PM (day light conditions permitting) followed by range clean up putting away targets, etc. Bill noted that the club has very effective insurance and multiple certified RSOs on their coaching staff and Bill is an NRA Chief RSO. Further discussion on this was tabled until the next meeting with Andy Law being asked to investigate having a PPC RSO on duty after normal club closing hours to accommodate the club's shooting practice until 6 PM.
- c) **Warren Gretz** discussed the "lead mining" opportunity from range berms as a revenue opportunity. BOD agreed to consider this for a future endeavor. It was noted that this was done several years ago.

- 14) Meeting Adjourned at 7:59 PM. Motion by Brad Louis, seconded by Bill Throne. BOD approval was unanimous.**